

# ChiroWrite

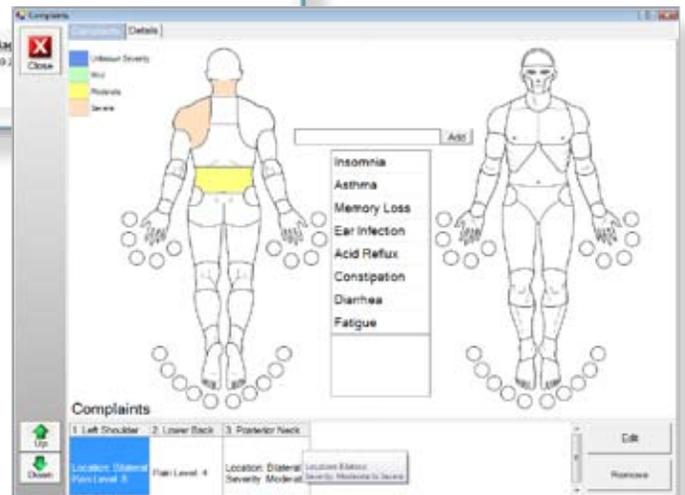
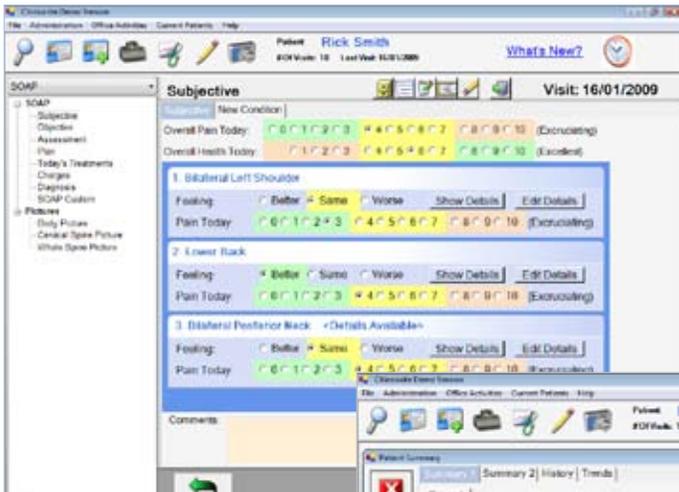
## OCA'S CLINICAL NOTES SOFTWARE

DOCUMENTATION MADE FAST & EASY

OCA ChiroWrite is a licensed clinical notes software product available to Canadian chiropractors and their associates. This state-of-the-art software offers an easy way to record patient visits and examinations so that SOAP notes and narratives can be effortlessly produced.

Most medical questionnaires and forms that chiropractors use are included and custom forms can be added.

ChiroWrite has the ability to produce a comprehensive list of reports based on the information input into the system.



### Experience The Difference For Yourself

ChiroWrite has been customized for Canadian chiropractors.

- World's first chiropractic reporting system designed for touchscreen monitors and Tablet PCs
- Interfaces with the OCA's Patient Management Program
- Complies with standard record keeping guidelines

Ontario Chiropractic Association. **Treatment That Stands Up.**



# PROGRAM FEATURES

- **Interfaces with OCA's Patient Management Program**

A PMP integration feature has been created that will import PMP patient information into ChiroWrite. PMP will automatically transfer patient files during scheduled appointment times and a group export feature is also available. ChiroWrite reduces duplication when creating patient files and updating patient information because information changed in PMP is automatically updated in CW.

- **Easy to use interface**

Utilizing an efficient screen layout, flow and navigation boxes ensure that the time-consuming task of writing notes is greatly reduced.

- **Compliance with standard record keeping guidelines**

ChiroWrite helps you conform to standard professional record keeping guidelines

- **Option to copy prior visit information**

ChiroWrite allows practitioners to copy the information from a prior visit to the current visit. For example, when recording a SOAP note and the information from this visit is the same as the last, copy the last visit and you are done. When you are doing a final exam, copy the initial or progress exam results and then change values as necessary.

- **Customize exam and SOAP screens using the Workflow engine**

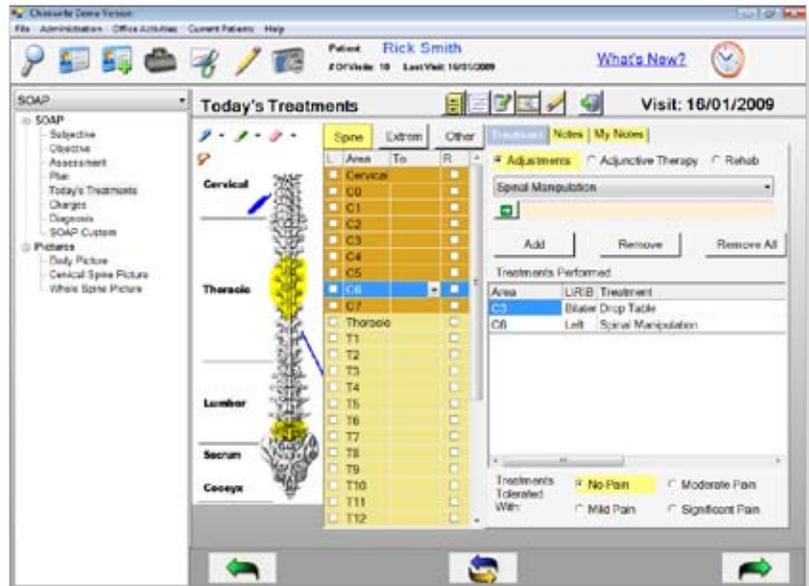
ChiroWrite provides a unique workflow engine called Worxflow. This allows practitioners to configure the order in which the examination and SOAP screens appear. You can configure multiple workflows so that you see only the tests you want to use. This feature reduces the number of items to go through when completing examination or SOAP notes.

- **Configure sentence structure using the WorxPhrase engine**

The WorxPhrase engine allows you to configure standard sentences and paragraphs that you use often and store them for quick retrieval.

- **Customizable buttons that input pre-defined information**

Create template-like buttons to populate patient SOAP notes using the patient's current information.



- **Use your own graphics**

The system has been designed to allow you to configure your own images into our workflow. This allows you to continue using images you are familiar with, such as drawings of the spine, body, muscle groups, etc.

- **Include patient images**

Images such as x-rays and other photos can be attached to the patient's file and they are visible on the patient's summary screen. You are able to mark x-rays and make personal notations.

- **Customizable report templates**

Report templates can be customized using Microsoft Word

- **Reports generated in Microsoft Word**

Reports that have been generated open in Microsoft Word, allowing for easy editing if modifications are required.

- **Backup**

ChiroWrite has a backup system that can be automated for your peace of mind.

## ChiroWrite User Benefits

- **Free upgrades and great support**

Upgrades are free of charge when you maintain your annual licence agreement. The Support Line staff members are the best in the business at offering quick and knowledgeable assistance (that's what our users tell us).

- **Toll-free support line**

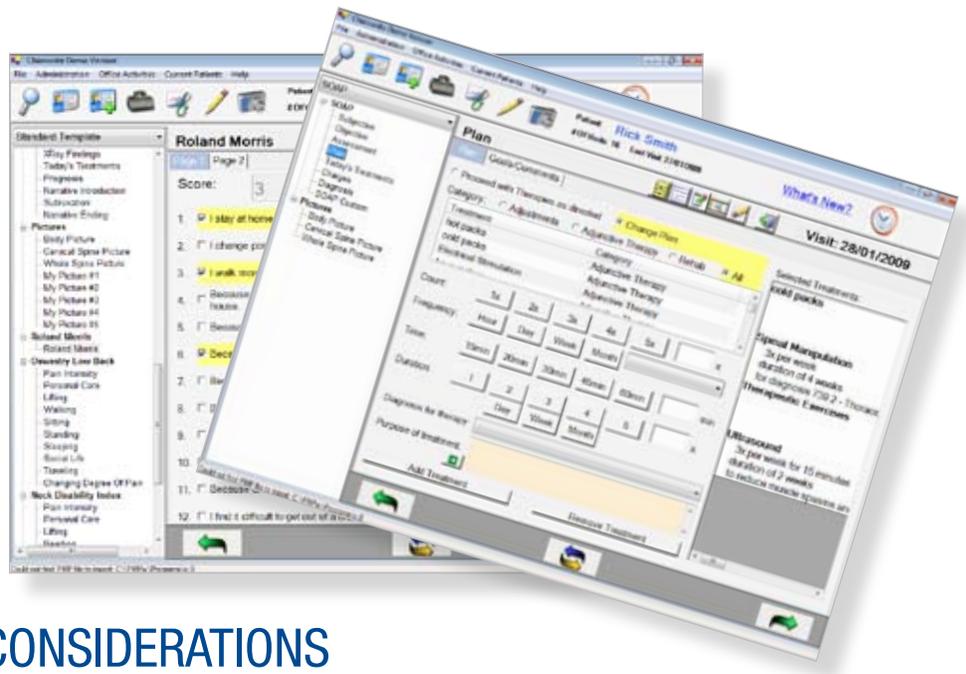
Contact the Support Line at 416-860-7199 or 1-800-561-7361, or reach us by email at support@chiropractic.on.ca. Support is available 7:30 a.m. to 5 p.m. EST, Monday to Friday, excluding holidays. Visit us on our website at www.chiropractic.on.ca

- **Annual enhancements suggested by users**

ChiroWrite is a continuously evolving program and we welcome user feedback and suggestions.

# PROGRAM BENEFITS

- Intuitive and easy to use
- Minimizes duplication when used with PMP
- Create reports quickly
- Customizable
- Minimizes paperwork
- Useful as visual aid during patient interaction



# CHIROWRITE TECHNICAL CONSIDERATIONS

## INITIAL LICENCE FEES

The ChiroWrite software package is available to PMP users at a preferred licensing rate. The primary chiropractor's initial licence fee is \$599. The licence fee for additional chiropractors in the same practice is \$339 each. The licence fee for non-chiropractors in the same practice is \$149 each. The initial licence fee for a primary chiropractor who does not use PMP is \$699. When additional non-PMP practitioners in the same practice are being added to ChiroWrite, the licence fee for chiropractors is \$439 each and the licence fee for non-chiropractors is \$149 each. All practitioners, chiropractors and non-DCs, who practice in more than one location will be charged a \$25 administration fee for the second location and each subsequent location. Applicable taxes will be added to all the above fees. The initial package includes software, a User Manual and unlimited, telephone support for the period up to July 31.

## LICENSING AND SUPPORT

The Ontario Chiropractic Association retains the right to licence all ChiroWrite programs. Practitioners who maintain their annual licence agreement will have the right to use ChiroWrite on a yearly basis. Annual licence fees are not pro-rated and discounts and refunds do not apply. The annual licence fee includes unlimited, toll-free telephone support for the period up to July 31. A contractual relationship exists between the OCA and the primary licensee which defines the rights and responsibilities of each party. Only the primary licensee has permission to authorize changes to ChiroWrite including but not limited to adding, updating and deleting practitioners. Changes can only be made to the ChiroWrite program with the permission of the OCA and the knowledge and express written permission of the primary licensee.

## ANNUAL LICENCE FEES

All practitioners choosing to use ChiroWrite must pay an annual licence fee in order to maintain the right to use the program. Preferred licensing rates apply to offices using PMP. The annual licence fee is \$599 for the primary chiropractor, \$339 for each additional chiropractor in the same practice and \$149 for each non-DC in the same practice. The annual licence fee for a primary chiropractor who does not use PMP is \$699. The licence fee for additional chiropractors in the same practice who are non-PMP users is \$439 each. The licence fee for non-chiropractors in the same practice who are non-PMP users is \$149 each. All practitioners, chiropractors and non-DCs, who practice in more than one location will be charged a \$25 administration fee for the second location and each subsequent location. Applicable taxes will be added to all the above fees. The annual licence fee covers the cost of program enhancements, updates and unlimited, toll-free telephone support for the period from August 1 to July 31. The primary licensee must renew the licence by August 1st of each year in order to receive the program update. This applies to all practitioners within the same clinic. Until full payment is received for all practitioners a ChiroWrite update will not be released to the clinic.

*Prices subject to change without notice.*

## Computers and tablets require the following:

- Windows 7 or Windows Vista operating system with 1GB RAM or Windows XP operating system with 512 MB RAM
- Intel Pentium 4 1.6 GHz or equivalent with 5 GB free space on hard drive
- On-site internet connection

**ChiroWrite was designed for touchscreen monitors and Tablet PCs. It also works on a regular computer system with a mouse. If you plan to have ChiroWrite on more than one computer, your computers must be networked.**

## A comprehensive, easy-to-use manual

Loaded with hints, tips and pertinent information.

## Order your program today

To order the ChiroWrite program, please complete the attached order form and return it, together with your payment, to the OCA office. Please allow up to 10 business days for the processing of your order.

## For more information please contact

Liz Pridham  
Software Support Representative  
416-860-4163 or 1-877-327-2273, ext. 4163  
or email [lpridham@chiropractic.on.ca](mailto:lpridham@chiropractic.on.ca).

# CHIROWRITE ORDER FORM & USER AGREEMENT

*This form must be completed in full, signed by all practitioners and returned to the OCA office with payment.*

First DC Name: \_\_\_\_\_

Clinic Address: \_\_\_\_\_

City/Town: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Shipping address (if different from above): \_\_\_\_\_

Tel: (        ) \_\_\_\_\_ Fax: (        ) \_\_\_\_\_ Email: \_\_\_\_\_

Licence Fees	ChiroWrite Fee		HST		Total Fee		Quantity		Total
<b>PMP Users</b>									
Primary DC	\$599.00	+	\$77.87	=	\$676.87	x	(    )	=	\$ _____
Additional DC(s)	\$339.00	+	\$44.07	=	\$383.07	x	(    )	=	\$ _____
Non-DC	\$149.00	+	\$19.37	=	\$168.37	x	(    )	=	\$ _____
<b>Non-PMP Users</b>									
Primary DC	\$699.00	+	\$90.87	=	\$789.87	x	(    )	=	\$ _____
Additional DC(s)	\$439.00	+	\$57.07	=	\$496.07	x	(    )	=	\$ _____
Non-DC	\$149.00	+	\$19.37	=	\$168.37	x	(    )	=	\$ _____
<b>TOTAL ENCLOSED \$ _____</b>									
Send order: <input type="checkbox"/> on CD <input type="checkbox"/> via email							<i>Please allow 10 business days for processing.</i>		
<b>Each initial package includes software, manual and toll-free telephone support until July 31.</b>							<i>Prices subject to change without notice.</i>		

Method of Payment:  Cash  Cheque  VISA  MasterCard

Card # \_\_\_\_\_ Expiry: \_\_\_\_\_

Name on Credit Card: \_\_\_\_\_ Signature: \_\_\_\_\_

*I/We hereby agree to use the OCA ChiroWrite (CW) within my/our practice only and I/we will not make or allow to be made any other copies of the program except for the purpose of safekeeping and the backup of my/our data. I/We agree not to modify, amend, disassemble, recompile or create derivative works of the OCA ChiroWrite. I/We understand and agree that I/we only have a right to use the program as long as I/we have paid the annual licence fee. ChiroWrite is a licensed software program and I/we shall have no right, title or interest therein, except as stated. I/We agree to not sell, transfer or otherwise make available CW and copies thereof to others. I/We agree that the OCA will in no event be liable for any indirect, special or consequential damages including damages arising from my/our lost profits from use of CW. I/we understand that the provision of technical support by the OCA may require the transmission of confidential patient and practice information from my/our practice to the OCA. Any such transmission between the OCA and my/our office shall be via encrypted message or direct delivery of CD. This information shall be treated in strictest confidence and viewed only by support personnel for technical reasons. Following the provision of support, any confidential information possessed by the OCA shall be destroyed. There are no express or implied conditions or warranties, including the warranties of merchantability and fitness for a particular purpose not specified herein, respecting this agreement, software, documentation or services provided. Notwithstanding any other term or provision of this Agreement, the OCA's liability to the Customer for any cause whatsoever shall be limited to the amount paid by the Customer to the OCA for the CW software for the last six (6) months preceding the event, (or last of a series of events), which gave rise to the claim. Direct damages subject to this limit shall be the Customer's sole and exclusive remedy. All claims for damages must be asserted within six (6) months of the event (or last in a series of events), to which they relate or be forever barred.*

Primary DC's authorizing signature: \_\_\_\_\_

Please fill in information for practitioners being added to ChiroWrite.

1. Practitioner: \_\_\_\_\_ Profession: \_\_\_\_\_  
 Licence # \_\_\_\_\_ Signature: \_\_\_\_\_

2. Practitioner: \_\_\_\_\_ Profession: \_\_\_\_\_  
 Licence # \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_ **For additional practitioners please copy & attach separate sheet(s).**

<b>FOR OFFICE USE</b>	Membership Status: _____	Payment Date: _____
	Serial Number Issued: _____	Date Shipped: _____